



CHATTAHOOCHEE LODGE
ORDER OF THE ARROW



Service Flap Recognition Requirements

Updated 12/21

The Order of the Arrow endeavors to crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others. In recognition for completion of cheerful service the Chattahoochee Lodge awards an Annual Service Flap.

Guidelines to Earn the Service Flap:

1. Complete 35 (or more) service hours from November 25th to November 25th the following year. Service Flaps are presented at Annual Lodge Banquet, the 1st Saturday of December.
 - A. Qualifying service hours –
 - 1) Lodge events: Must sign in/out on project sheet – Hours will be tracked by Service Committee Chair in Lodgemaster, but only if you sign in/out.
 - a) Service Projects
 - b) AIA – Ring preparation
 - c) Cook Team
 - d) Oversee Lodge event (Must be in charge from beginning to end and be responsible for event management)
 - 2) Non-Lodge Sponsored events (Ex. Camporee campfires, ad hoc workdays at camp for various program committees/areas)
 - a) Request in advance for event to qualify – Preapproved events will be documented by the committee.
 - b) Must be direct support of the event, not planning or coordination.
 - c) Must sign in/out for projects/activities at the event.
 - d) Track in detail on Service Verification form
 - e) Final approval responsibility of Service Chairman and Service Advisor.
 - 3) Council events – Chaired by Order of the Arrow member
 - a) Request in advance for event qualification
2. Ultimately the tracking of all service hours is the responsibility of the Arrowman.
3. Have current dues paid and are active in the lodge.
4. Questions about service hours should be addressed to the Service Committee Chairman. They will be discussed and responded to by Service Committee Chairman and the Service Advisor as needed.
5. A Service Flap Verification form must be completed and submitted to Service Committee Chairman by November 26 each year. Forms will be reviewed and approved by Service Committee Chairman, Service Adviser, and Lodge Chief.

Once approved, the lodge will pay for the first flap. If Arrowmen choose to earn another, they must pay for themselves.

